Semester Benefits Checklist: Spring 2027

Activate Your VA Education Benefits This Semester

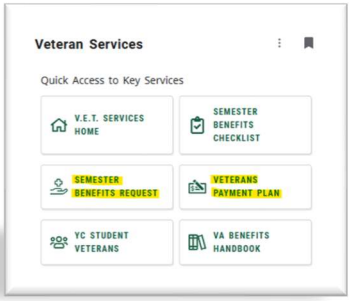
Always consult your academic advisor to craft a plan to reach your education goals. VA education benefits can only be used for classes that fulfill requirements on an approved degree or certificate. To schedule an advising appointment, call **928-776-2106 (Prescott area)** or **928-634-6510 (Verde Valley area)**, or visit www.yc.edu/advising. This is the most efficient way to graduate on time and ensure smooth processing of your VA education benefits. Then, every semester, follow these simple steps to activate your benefits:

Step 1: **Register early.** Log in at www.yc.edu to search and register for classes.

Spring registration begins **10/05/2026** at 7 am online. Offices open at 8 am.

Step 2: **Submit your Semester Benefits Request.** This will prompt our office to review your class schedule and certify your eligible coursework to the VA.

- ***Log in at** www.yc.edu > open the "Veteran Services" menu > click "Semester Benefits Request."* Then check your YC email regularly for confirmation that your enrollment has been certified to the VA.
- **Please submit a new request after you register each term, and any time you change your class schedule.**



Step 3: **Sign up for the Veterans Payment Plan**

- This is not required for students using Chapter 31 VR&E benefits, or if you have a financial aid award that exceeds your tuition cost.
- The Veterans Payment Plan acts as your promise to pay what you owe to the school; prevents your classes from being dropped for nonpayment; and allows time for your benefits to kick in before payment is due. See more info on the next page. →
- **Follow these click-by-click instructions one time for each term (i.e., once for summer, once for fall):**
  - ☐ Log in at www.yc.edu (username and password required) and open the "Veteran Services" menu.
  - ☐ Click the "Veterans Payment Plan" link. This will open CashNet.
  - ☐ Click "View Payment Plan Options" and follow the prompts. Read all on-screen information.

Step 4: **Verify your continued enrollment each month.**

- If your benefit requires monthly enrollment verification (all benefit types EXCEPT Chapter 31 VR&E), verification of your continued enrollment is required each month for payment. Failure to verify for two consecutive months may result in VA withholding your payments until you verify.
- **Questions about monthly verification?** Visit https://www.va.gov/education/verify-school-enrollment/ or call VA's Education Line at **888-442-4551**.

GI Bill® is a registered trademark of the U.S. Department of Veterans Affairs (VA).

Understanding the Veterans Payment Plan

Mark your calendar!	**Spring Semester Dates**
Registration Begins	Monday, October 5, 2026
First Day to Charge Books to the Veterans Payment Plan	Saturday, January 9, 2027
Last Day to Charge Books to the Veterans Payment Plan	Friday, March 26, 2027
Payment Due! Any remaining balance on your YC account for the semester will be charged to your credit card or bank account.	**Wednesday, April 16, 2027**

The **Veterans Automated Payment Plan** is your agreement to pay Yavapai College for your tuition and fees by the established deadline, *regardless of what may happen with your VA education benefits*. Available only to students using VA education benefits, this payment plan allows your classes to be held and your benefits to be processed before payment is due to the college, as long as you complete the steps shown on page 1 early.

There is no down payment or set-up fee for the Veterans Payment Plan, but you will need to provide credit/debit card information as part of the set-up process. You will not be given the option to use this payment plan if you have a financial aid award that exceeds the amount of your tuition and fees; in this case, your aid award acts as your promise to pay.

During certain dates each term, you may charge the cost of your required textbooks to your Veterans Payment Plan at the online Yavapai College Bookstore; **bookstore expenses charged to this plan will be added to your balance due on the payment deadline shown.** Review your YC account in advance of the payment due date each term to avoid surprises.

If you still owe a balance on the payment deadline, that amount will be drafted from the account you used during set-up. The payment deadline cannot be changed for any reason, so it is important to submit your Semester Benefits Request early. A $25.00 late fee is charged for a missed or declined payment. More information about payment plans can be found on the YC Business Office website at https://www.yc.edu/v6/business-office/payment-plans.html. For questions, call the YC Cashier at **(928) 776-2124** or email jami.dodwell@yc.edu. See "How the Plan Works with Your Benefit" below.

How the Plan Works with Your Benefit

Chapter 33 Post-9/11 GI Bill®: Because this benefit pays tuition and fees directly to the school, you may only have a balance due if one or more of the following applies: you are eligible at less than 100%; you take classes that are not applicable to your approved program; you charge textbooks to your Veterans Payment Plan; or you apply too late for benefits to be paid before the balance due date.

Chapter 31 VA Veteran Readiness & Employment (VR&E): The Veterans Payment Plan is not needed if your benefit eligibility is established prior to registering. Your VR&E Counselor should authorize coursework before you register.

All Other Chapters: You are encouraged to make early payments in order to lower the total balance due on the deadline date. Contact the Cashier at **(928) 776-2124** or jami.dodwell@yc.edu; visit www.yc.edu/bills for info.

Tips for Your College Success

- ★ **Apply for additional financial resources** by submitting a Free Application for Federal Student Aid **(FAFSA)** online at www.studentaid.gov. Contact the Financial Aid Office at **(928) 776-2152** with your financial aid questions.
- ★ **Disability Resources** are available! Call **(928) 634-6567** or visit www.yc.edu/disabilityresources for assistance.

★ **We're on your team!** Consult us first to learn about how your benefit might be affected before withdrawing from a class. Schedule appointments at **www.yc.edu/veterans**; email yc.vetservices@yc.edu ; or call **(928) 717-7613**.