YAVAPAI COLLEGE

Terms and Conditions of Financial Responsibility Agreement

Effective Spring 2027

Payment of Fees / Promise to Pay

I understand that when I register for any class at Yavapai College, I accept full responsibility to pay all tuition, fees, and other associated costs assessed as a result of my registration and/or receipt of services.

To secure my classes, I will complete one of the following payment options:

- Pay in full by the required payment date (Questions contact 928-776-2124 or bursar@yc.edu). See www.yc.edu/payment for payment options and deadlines.
- Set up a Payment Plan (Questions contact 928-776-2124 or bursar@yc.edu). See www.yc.edu/payment for payment options and deadlines.
- Have an approved Financial Aid memo or Third-Party Authorization that covers my full balance due reflected on my student account (Questions contact 928-776-2152 or financial.aid@yc.edu) or other Third-Party arrangements for payment (Questions contact 928-776-2138 or bursar@yc.edu).

I understand that if I do not complete any of the payment options listed above by **12 PM on January 4, 2027**, I will be dropped from all my classes for nonpayment regardless of start date or partial payments in accordance with the Yavapai College drop policy.

I understand that if I enroll in classes or re-enroll in classes that I was dropped from for nonpayment **after 12 noon on January 4, 2027**, I will not be dropped from any of my classes for nonpayment and will be held responsible for my balance due. I further understand that if I have an outstanding balance due at **5 PM on March 29, 2027**, Yavapai College will automatically enroll me in a six-month administrative payment plan and charge me a **$50 non-refundable administrative fee**. A hold will be placed on my student account until the balance is paid in full, which will prevent me from registering for additional classes. I also understand that if my balance is not paid in full within the six-month payment period, my account may be subject to collection activity and sent to a collection agency.

See www.yc.edu/v6/business-office/payment-plans.html for payment plan options.

I understand that it is my responsibility to drop all classes by the required drop deadline. I understand that failure to attend classes does not constitute an official drop or withdrawal. If I decide not to attend some or all of my classes at YC, I must drop or withdraw by the appropriate deadline date(s) to receive a tuition refund or be removed from my payment plan obligation. If I fail to drop by these deadlines, I understand that I will be charged for non-dropped courses.

See www.yc.edu/v6/registrar/calendar.html for the semester drop deadline.

I further understand and agree my registration and acceptance of these terms constitutes a contractual agreement (i.e., a financial obligation in the form of an educational loan as defined by the U.S. Bankruptcy Code 11 U.S.C. § 523 (a)(8)) in which Yavapai College is providing me educational services, deferring some or all of my payment obligation for those services, and I promise to pay for all assessed tuition, fees, and other associated costs by the published or assigned due date.

Communication

I understand that, as a current student, billing information will be communicated to me through my YC e-mail account and/or other email accounts I have added to the YC Portal. I also understand that my payment obligation is binding whether or not I access my electronic statement (ebill), and whether my account is being paid by me or by another person or agency. In the event I stop attending YC, paper statements will be mailed for any balance due. It is my responsibility to maintain a current postal address to ensure receipt of YC

correspondence.

I authorize YC and its respective agent(s) and contractors to contact me regarding my past due student account at the current or any future telephone number either provided or acquired for my cellular phone or other wireless device using automated telephone dialing equipment or artificial pre-recorded voice or text messages.

Delinquent Account / Collection

I understand and agree that if I fail to pay my student account bill or any money due and owing Yavapai College by the scheduled due date, Yavapai College will place a financial hold on my student account, preventing me from registering for future classes.

In the event I am able to register for future semester(s) because my current semester charges are not past-due, I understand that these current-term charges must be paid within the due date to prevent disenrollment from those future semester(s).

I understand and accept if I fail to pay my student account bill or any monies due and owing Yavapai College by the scheduled due date, and fail to make acceptable payment arrangements to bring my account current, Yavapai College may refer my account to a collection agency. If Yavapai College refers my account balance to a third party for collection, whether an attorney or collection agency, I will be responsible for any costs (including but not limited to collection fees) associated with attempting to collect the monies due and owing. I understand a collection fee will be assessed and will be due and owing in full at the time of the referral to the third party. The collection fee will be calculated at the maximum amount permitted by applicable law, but not to exceed 40% of the amount outstanding. For purposes of this provision, the third party may be a debt collection company or an attorney. If a lawsuit is filed to recover an outstanding balance, I will also be responsible for any costs associated with the lawsuit such as court costs, attorney's fees, or other applicable costs. Finally, I understand my delinquent account may be furnished to one or more of the national credit bureaus.

Financial Aid

I understand aid described as "estimated" on my Financial Aid Award does not represent actual or guaranteed payment. I understand it is an estimate of the aid I may receive if I meet all requirements stipulated by that specific aid program.

I understand my Financial Aid Award is contingent upon my continued enrollment and attendance in each class upon which my financial aid eligibility was calculated. If I drop any class before completion, I understand my financial aid eligibility may decrease and some or all of the financial aid awarded to me may be revoked.

If some or all of my financial aid is revoked because I dropped or failed to attend a class, I agree to repay all revoked aid disbursed to my account that resulted in a credit balance refunded to me.

I agree to allow financial aid I receive to pay any and all charges assessed to my account at Yavapai College such as tuition, fees, campus housing and meal plans, bookstore charges, or any other amount, in accordance with the terms of the aid.